

West Central Area Schools Bullying Reporting

West Central Area Schools maintain a firm policy prohibiting all forms of bullying. All persons are to be treated with respect and dignity. While the district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, it is the district's intent to prevent bullying and to take action to investigate, respond, remediate, and discipline those acts of bullying which have occurred.

To report acts of bullying, please use one of the three following options:

1. Call the Building Principal or Dean of Students.
 - a. Secondary School - (320) 528-7400
 - i. Nate Wood - (320) 528-7401
 - ii. Jacob Foslien - (320) 528-7402
 - b. North Elementary - (218) 685-7500
 - i. Caitlin Hendricks - (218) 685-7501
 - ii. Luke Ryan - (218) 685-7502
 - c. South Elementary - (320) 965-7600
 - i. Caitlin Hendricks - (320) 965-7601
 - ii. Luke Ryan - (320) 965-7602
2. Complete the attached Bullying Report Form and email, mail, or deliver to the Building Principal or Dean of Students.
3. Email the Building Principal or Dean of Students
 - a. Nate Wood - nwood@isd2342.org
 - b. Jacob Foslien - jfoslien@isd2342.org
 - c. Caitlin Hendricks - chendricks@isd2342.org
 - d. Luke Ryan - lryan@isd2342.org

INDEPENDENT SCHOOL DISTRICT NO. 2342
BULLYING REPORT FORM

Independent School District No. 2342 maintains a firm policy prohibiting all forms of bullying. All persons are to be treated with respect and dignity. While the district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, it is the district's intent to prevent bullying and to take action to investigate, respond, remediate, and discipline those acts of bullying which have not successfully been prevented.

Complainant _____

Home Address _____

Work Address _____

Home Phone _____ Cell Phone _____

Work Phone _____

Date of alleged incident(s) _____

Name of person you believe was violent toward you or another person.

If the alleged bullying or violence was toward another person, identify that person

Describe the incident(s) as clearly as possible, including such things as: what force, if any was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (attach additional pages if necessary).

When and where did the incident(s) occur? _____

List any witnesses that were present _____

This complaint is filed based on my honest belief that _____
has bullied or has been violent to me or to another person. I hereby certify that the
information I have provided in this complaint is true, correct and complete to the best of
my knowledge and belief.

Complainant Signature

Date

Received by

Date