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December 19, 2016
July 22, 2013
December 21, 2009
March 21, 2005

West Central Area Schools Policy 203.2
Orig.: 1997
Rev. 2007

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
1. Call the Meeting to Order / Recognition of Visitors
 2. Motion to Adopt or Modify the Agenda
 3. Approval of the minutes
 4. Approval of Payment of Claims
 5. Committee / Curriculum / Activities Reports
 6. Administrative Reports / Correspondence
 7. General Consent Items
 8. Unfinished Business
 9. New Business
 10. Other
 11. Adjournment

[Note: The school board should incorporate its preferred order of business into this policy.]

- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)